

REPORT TO: Executive Board

DATE: 28th March 2013

REPORTING OFFICER: Strategic Director – Policy & Resources

PORTFOLIO: Resources

SUBJECT: Review of Council Fees and Charges

WARDS: Boroughwide

1.0 PURPOSE OF THE REPORT

1.1 In conjunction with the annual budget review, it is proposed to increase the fees and charges for services in accordance with the schedules shown in the Appendix. This report presents the proposed fees and charges for 2013/14 for services provided by all three of the Council's Directorates.

2.0 RECOMMENDATION: That;

- 1) The proposed fees and charges for 2013/14 as set out in the Appendix, be approved and referred to the relevant Policy and Performance Boards for information;**
- 2) Charges for The Brindley as listed in Appendix 2 be agreed for 2014/15.**

3.0 SUPPORTING INFORMATION

- 3.1 The review of Fees and Charges has been carried out as part of the budget preparations for 2013/14. Fees and charges have been set to ensure, as a minimum, the Council recovers costs incurred as a result of providing the service the fee is payable for. It is proposed that existing fees and charges be increased generally in line with inflation, although some charges have increased by more to reflect the charges in adjacent local authority areas, whilst others have been reviewed with consideration given to the impact of the price change.
- 3.2 For consistency, all fees which are subject to VAT are shown as exclusive of VAT.
- 3.3 As part of the in-year budget monitoring process, actual income from fees and charges will be regularly reviewed against budgeted income.
- 3.4 It is proposed to uplift the fees for services in the following contracts for the provision of Residential and Domiciliary Care services by 1%:
- Contract for the Provision of Day, Residential and Nursing Home Care – 01.04.2009 to 31.03.2014
 - Contract for the Provision of Domiciliary Care and Personal Care Services – 27.04.2009 to 31.03.2014 (subject to Executive Board approval of 1 year extension until 31.03.2014).

- 3.5 The schedule in the Appendix 1 includes a number of statutory fees which may increase during the coming financial year and therefore the relevant fees will be increased accordingly.
- 3.6 The structure of fees and charges for Building Control have been rationalised for 2013/14 and therefore there is no comparison within the appendix to the previous year. The new category of charges makes it easier for homeowners to find the correct fee and also aids the validation process.
- 3.7 Community Warden charges for the forthcoming year have been reviewed and were approved by Executive Board on 24th May 2012.
- 3.8 Charges for The Brindley are listed at Appendix 2. Charges listed are those for 2014/15, whilst the charges for 2013/14 were approved by Executive Board in March 2012.

4.0 POLICY IMPLICATIONS

- 4.1 The effects of the proposed changes in charges have been incorporated into the draft budgets for 2013/14. Charges are adjusted annually in accordance with the current inflation rate.

5.0 OTHER IMPLICATIONS

- 5.1 There are no other implications.

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

6.1 Children and Young People in Halton

There are no implications for this priority.

6.2 Employment, Learning and Skills in Halton

There are no implications for this priority.

6.3 A Healthy Halton

There are no implications for this priority.

6.4 A Safer Halton

There are no implications for this priority.

6.5 Halton's Urban Renewal

There are no implications for this priority.

7.0 RISK ANALYSIS

- 7.1 There is a requirement for the fees to be paid and in order to avoid the risk of them not being paid; the fees should be received before the service is provided.

7.2 The Council's budget assumes an increase in fees and charges income in line with those proposed in the Appendix. If increases are not approved it may lead to a shortfall in budgeted income targets.

8.0 EQUALITY AND DIVERSITY ISSUES

8.1 There are no Equality and Diversity implications arising as a result of the proposed action.

9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

9.1 There are no background papers under the meaning of the Act.

ENVIRONMENTAL INFORMATION

	<u>2012/13</u>	<u>2013/14</u>
Charges will apply subject to and in compliance with current statutory regulations		
The basis for charging is:		
(1) Where the information already exists in the format requested:		
Admin Charge - Charge inclusive of copying of first sheet.	£10.50	£10.50
A4 –per subsequent sheet.	£0.50	£0.50
A3 - per subsequent sheet	£0.75	£0.75
A2 –per subsequent sheet	£1.50	£1.50
A1 - per subsequent sheet	£6.00	£6.00
Provision of Electronic Documents	New charge	£15.00
(2) Where assistance is required from Council staff to either extract interpret, or describe material, the staff time is charged at an hourly rate given below:		
Manager	£110.00	£110.00
Professional Staff	£93.00	£93.00
Admin. Support	£56.00	£56.00
Typing Fees (hourly rate)	£51.00	£51.00
(Minimum Charge – Half an Hour for above 4 items)		
Charges above are subject to VAT.		
Postage	At Cost plus 15%	At Cost plus 15%

REQUESTS FOR INFORMATION REGARDING POTENTIALLY CONTAMINATED LAND

Land contamination reports for a given property or site is issued detailing all information held by HBC relating to known or potential contamination including historical, land use, landfill locations and details of site investigations and remediation contamination

The Charge varies depending on the size of the site for which information is requested:-

(1) For premises equivalent to less than 10 hectares in size. (e.g. a Single Domestic Property or a Small Factory Unit)		
(i) The premises site only	£67.00	£67.00
(ii) Any search of the premises site and the land within 250 metres of the site boundaries	£108.00	£108.00
(iii) Any search of the premises site and the land within 500 metres of the site boundaries	£180.00	£180.00
(iv) Any search of the premises site and the land within 1000 metres of the site boundaries	£240.00	£240.00
(2) For premises equivalent to more than 10 hectares in size. (e.g. a Housing estate or a large factory unit)		
(i) The premises site only	£108.00	£108.00
(ii) Any search of the premises site and the land within 250 metres of the site boundaries	£180.00	£180.00
(iii) Any search of the premises site and the land within 500 metres of the site boundaries	£240.00	£240.00
(iv) Any search of the premises site and the land within 1000 metres of the site boundaries	£300.00	£300.00

LICENCE FEES

HACKNEY CARRIAGE & PRIVATE HIRE CHARGES

	<u>2012/13</u>	<u>2013/14</u>
(1) Single Status Driver		
- First Grant (Including 1 copy of user Guide)	£174.00	£177.50
- Renewal	£159.00	£162.00
- Extra copy of User Guide	£16.00	£16.50
- Extra copy of knowledge test syllabus	£7.50	£8.00
- Replacement Badges	£10.50	£11.00
- Replacement or duplicate paper licence or other document	£5.50	£6.00
- Faxing document (s)	£5.00	£5.50
(2) Vehicle Licence		
- Grant and Renewals 1 Year – Hackney Carriage	£206.00++	£210.00++
- Grant and Renewals 1 Year – Private Hire	£208.00++	£212.00++
****- Transfers Balance of 1 Year as above		
- ~~-Temporary Transfer Fees (Licence issued for a maximum of 2 months)	£80.00	£82.00
- Replacement Vehicle Plate (each)	£16.00	£16.50
- Replacement Bracket (each)	£16.00	£16.50
- Replacement Doors Stickers Private Hire (Pair)	£21.00	£22.00
- Replacement Internal plate	£10.50	£11.00
- Replacement or duplicate paper licence or other document	£5.50	£6.00
- Change to Personalised Number Plate	£48.00	£49.00
- Faxing document (s)	£5.00	£5.50
(3) Private Hire Operator Licence >>	£250.00	£255.00
- Replacement or duplicate paper licence or other document	£5.50	£6.00
- Faxing document (s)	£5.00	£5.50
(4) LOWERHOUSE LANE DEPOT FEES: HACKNEY CARRIAGE & PRIVATE HIRE		
- Vehicle Test Fee	£54.00	£55.00
- Vehicle Re-test Fee	£21.00	£21.50
- Vehicle Test Un-notified Cancellation Fee	£20.00	£20.50
- ++Includes Taximeter Sealing Fee	See++	See++

NOTES

- **** Unless part of a single transaction involving a simultaneous grant in which case **£27.00**
- ++ Includes Taximeter Sealing Fee. Owners of Private Hire Vehicles that are not equipped with meters may apply for the meter charge to be discounted from the annual licence fee.
- ~- Temporary Transfer - Includes fee for licence to be transferred back to the original owner
- >> Abolished the Standard and Discount Charge – now a single annual rate

LICENCE FEES (OTHER THAN HACKNEY CARRIAGE AND PRIVATE HIRE CHARGES)

	<u>PRESENT</u>	<u>PROPOSED</u>
(1) Dangerous Wild Animals	£63.00	£65.00
(2) Pet Shops	£63.00	£65.00
(3) Animal Boarding Establishments	£63.00	£65.00
(4) Riding Establishments	£63.00	£65.00
(5) Breeding of Dogs	£63.00	£65.00
(6) Street Trading		
- First Grant & Renewal	£350.00	£357.00
- Additional Vehicles (Per Vehicle)	£174.00	£177.50
- "Static" First Grant	£405.00	£413.00
- Change of Vehicle	£27.00	£27.50
- Daily fee for temporary extension of existing consent (Max 5 days per year)	£60.00 per day	£62.00 per day
- Daily fee for temporary consent (Max 5 days per year)	£90.00 per day	£92.00 per day
(7) Hawkers etc. Cheshire County Council Act	£210.00	£215.00
(8) House to House Collections	Nil	Nil
(9) Street Collections	Nil	Nil
(10) Scrap Metal Dealers	Nil	Nil
(11) Motor Salvage Operator registration	£65.00	£67.00
(12) Sex Establishments	£1300.00	£1330.00
(13) Licensing Act 2003	See Councils Web Site for details	See Councils Web Site for details
(14) Gambling Act 2005	See Councils Web Site for details	See Councils Web Site for details
(15) Hypnotism	Nil	Nil
(16) Performing Animals	Nil	Nil

NOTES

The fee charged for items 1, 2, 3, 4, and 5 will be increased by the cost of any fees paid out for specialist reports required before a Licence is granted plus 15%.

Item 12 The expression "Sex Establishment" includes Sex Entertainment Venues, Sex Cinemas and Sex Shops

ROAD TRAFFIC REGULATION ACT 1984

	<u>2012/13</u>	<u>2013/14</u>
(1) The making of a Temporary Order at the request of a Third party (The fee is inclusive of advertising costs)	£1,700.00	£1,700.00
(2) The making of a Permanent Order	As agreed with Strategic Director Policy & Resources	As agreed with Strategic Director Policy & Resources
(3) The issuing of a temporary closure notice (including emergency notices) at the request of a third party	£290.00	£300.00
(4) The Issuing of a diversionary notice at the request of a third party	£240.00	£250.00

TOWN POLICE CLAUSES ACT

(1) The issuing of a temporary closure notice at the request of a third party (non commercial organisations and where the Police are attending to implement closure)	£100.00	£100.00
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HIGHWAYS ACT 1980

(1) Applying to the Magistrates Court for an Order to stop up or divert a highway - Permanent closure (Excluding appeal costs) Also applies to closures/diversions under Town & Country Planning Act 1990	£600.00 Plus Technical & Advertising Costs	£600.00 Plus Technical & Advertising Costs
(2) Issuing of Scaffolding/Hoarding permit	£65.00 Plus £20.00 per week or part thereof	£65.00 Plus £20.00 per week or part thereof
(3) (a) Issuing of Skip Permit – Initial Fee	£20.00 (up to 14 days)	£20.00 (up to 14 days)
(3) (b) Skip Permit – Additional periods	£10.00 for each additional 7 days or part thereof	£10.00 for each additional 7 days or part thereof
(4) Skip found without a licence	£50.00 plus the current permit fee	£60.00 plus the current permit fee
(5) Removal of unauthorised skip	At Cost Minimum £185.00 plus £15.00 per day storage fee	At Cost Minimum £185.00 plus £15.00 per day storage fee
(6) Issuing of permits to erect structures/equipment over or under the highway	At Cost Minimum £80.00	At Cost Minimum £100.00
(7) Construction of vehicular crossings on footways	As agreed with Strategic Director Policy & Resources	As agreed with Strategic Director Policy & Resources
(8) Section 38 Agreements	8% of works cost Plus £500.00	9% of works cost Minimum charge 1% plus £2,000
NOTE: If construction of road foundation commences before agreement is in place, then an additional fee of £2,500.00 will be payable PLUS Legal Agreement fee as detailed below		
(a) Basic Agreement		£750.00
(b) Moderately Complex Agreement		£1,250.00
(c) Highly Complex Agreement		£2,000.00
NOTE: The Council will determine the appropriate agreement		
(9) Section 278 Agreements	As agreed with Strategic Director Policy & Resources	As agreed with Strategic Director Policy & Resources
(10) Alfresco Dining Areas Licence - First Licence - Renewal of Licence	£300.00 £75.00	£300.00 £80.00
(11) 'A' Board Licence – Per Annum	£51.00	£51.00
(12) Shop Displays Licence – Per Annum	£100.00	£100.00

	2012/13	2013/14
(13)(a) Other Part VIIa e.g. Promotions & Leisure – Commercial Organisations (Applications made within 7 working days of the event will incur an additional administration fee of £100.00)	£120.00 Per licence for up to one week, £50.00 per additional week or part thereof	£125.00 Per licence for up to one week, £60.00 per additional week or part thereof
(13)(b) Other Part VIIa e.g. Promotions & Leisure – Non-Commercial Organisations	As agreed by Strategic Director - Policy & Resources	As agreed by Strategic Director - Policy & Resources
(14) Minor Highways Works Permits NOTE: The refundable cash bond is the value of the works as determined by the Council	£800.00	£1,500.00 plus refundable cash bond
(15) Clearance of Accident Debris/Unauthorised obstructions on the Highway	At Cost plus 15% Administration Fee	At Cost plus 15% Administration Fee
(16) Structural checking and technical approval of highways structures	As agreed with Strategic Director Policy & Resources	As agreed with Strategic Director Policy & Resources
(17) Relocation of lighting column at request of third party		
(a) Commercial Organisations	New Charge	Actual cost plus 15% administration fee
(b) Non-commercial organisations	New Charge	£600 contribution towards actual cost
HIGHWAY SEARCHES		
(1) Letter and plan showing adopted highway	£50.00	£50.00
(2) Additional questions	£15.00	£15.00
SIGNING		
(1) The design and erection of a traffic sign(s) at the request of a third party (VAT to be added in all cases)	As agreed with Strategic Director Policy & Resources	As agreed with Strategic Director Policy & Resources
(2) Initial Assessment of application for Tourism signs (VAT to be added in all cases)	£100.00	£100.00
(3) Provision of H Bar Road Markings (VAT to be added in all cases)	£70.00	£75.00
(4) Authorisation of Temporary Direction Signs (Normally for Housing Developments and Temporary Events) (VAT to be added in all cases)	£110.00	£120.00
(5) Provision of Disabled persons parking space (subject to meeting criteria)	No charge	No charge
TRAFFIC SIGNALS		
(1) Supply of Information on operation of traffic signals (VAT to be added in all cases)	£150.00	£160.00
(2) Switching off traffic signals and bagging over head (VAT to be added in all cases)	Minimum charge £250.00 or £50.00 per traffic signal head and £25.00 per pedestrian signal head or pushbutton unit	Minimum charge £350.00 or £50.00 per traffic signal head and £25.00 per pedestrian signal head or pushbutton unit
(3) Temporary Portable Traffic Signals (Multi Phase) (Administration Fee)	£100.00	£110.00
BUILDING ACT 1984 Section 18		
Legal Charge for supplying and administering agreements (together with design checking and supervision charges as determined by the Strategic Director- Policy & Resources)	£200.00	£200.00

	2012/13	2013/14
STREET NAMING AND NUMBERING		
- Up to 2 Dwellings	£25.00	£25.00
- Between 3 and 10 dwellings	£110.00	£110.00
- Schemes over 10 dwellings	£350.00	£350.00
(No VAT – Outside the Scope of VAT)		
ROAD SAFETY		
(1) Adult Cycle Training (Requests from outside Borough) – 3 Hour Course (VAT to be added in all cases)	£60.00	£70.00
(2) Supply of Accident Data (per road/junction for up to 3 years)	£100.00	£120.00
(3) Road Safety Courses	As agreed with Strategic Director Policy & Resources	As agreed with Strategic Director Policy & Resources
(4) Junior Road Safety Officers support to each school for one year.	£80.00	£80.00
TRAFFIC DATA		
Supply of Automatic Traffic Count Data (No VAT – Outside the Scope of VAT)	£100.00 per site	£100.00 per site
Carry out Automatic Traffic Count (including provision of data in Excel format)	£250.00 per site	£250.00 per site
CCTV MAINTENANCE		
Management and monitoring of cameras (charge per camera per annum) Up to 2 cameras	£2,000.00	£2,000.00
For each additional camera (after initial 2 cameras)	£1,000.00	£1,000.00
Additional charge for monitoring of cameras on a broadband link or not connected to the main monitoring system (charge per camera per annum)	New charge	£1,000.00
Maintenance of camera (charge per camera per annum)	£1,000.00	£1,000.00
Reviewing CCTV recording	£120.00 per hour or part thereof (Minimum charge £120.00)	£120.00 per hour or part thereof (Minimum charge £120.00)
<i>Subject Access to CCTV Images (Statutory Fee) (Release of data to individual)</i>	£10.00	£10.00
Subject Access to CCTV Images (Statutory Fee) (Release of data to legal representative)	£50.00	£50.00
Monitoring of deployable camera (up to 10Gb per month)	New charge	£3,000.00
Installation/Removal of deployable camera	New charge	£100.00 per hour
Download data from deployable camera on site	New charge	£50.00 per hour
CLOSURE OF BUS STOPS FOR ROADWORKS		
(1) Closure of bus stop for road works	£150 per stop	£154 per stop
(2) Commissioning of temporary stop	£150 per stop	£154 per stop
(3) Bus stop closure notice and notice to the public	£80 per stop	£82 per stop

		2012/13	2013/14
NEW ROADS AND STREET WORKS ACT 1991			
(1) Unit of Inspection (30% of Total)	(Statutory Fee)	£50.00	£50.00
(2) Defective Reinstatements - Per inspection (maximum 3 No.)	(Statutory Fee)	£47.50	£47.50
- Additional Single Inspection	(Statutory Fee)	£68.00	£68.00
(Appropriate if defect reported by a Member of public)			
(3) Section 50 - Street Works Income			
(i) New Apparatus			
- Administration Fee (non returnable)		£150.00	£150.00
- Capitalised Fee in lieu of Annual Charges		£200.00	£200.00
- Inspection Charges (3 Number)	(Statutory Fee)	£150.00	£150.00
(ii) Existing Apparatus			
- Administration Fee (non returnable) - payable in advance		£150.00	£150.00
- Inspection Charges (3 Number)	(Statutory Fee)	£150.00	£150.00

Some New Road and Street Works Charges are Statutory Fees (as indicated above) and are subject to change during 2013/14

HEALTH & SAFETY ADVICE TO SCHOOLS AND ACADEMIES

Subject to Service Level Agreement

Local Authority Controlled School

(1) Nursery Schools		£310.00	£320.00
(2) Primary & Special Needs Schools		£620.00	£630.00
(3) Secondary Schools		£850.00	£870.00
(4) All Through Schools		£1,500.00	£1,550.00

Academies

(1) Primary & Special Needs Schools		£1,000.00	£1,100.00
(2) Secondary Schools		£1,250.00	£1,400.00
(3) All Through Schools		£1,750.00	£1,900.00

MISCELLANEOUS

		2012/13	2013/14
1.	Supply photocopy of the following:		
	(i) A copy Building Regulation approval or completion certificate including any other information normally attached (up to a maximum of 4 pages additional pages will be charged at 50p plus VAT per copy)	£21.00	£25.00
	(ii) Any other chargeable documents	£35.00	£35.00
	(iii) Assistance from Council Staff to extract, interpret or describe this material	£25.00	£25.00
	(iv) A4 Aerial Photograph	Charge as A4 Document	Charge as A4 Document
	(v) Copy of tree preservation order	Charge as A4 Document	Charge as A4 Document
	(vi) Copy of Consultant Report	£65.00	£65.00
2.	Copy of larger format plans	£11.00	£11.00
3.	Map Production		
	(i) Administration Charge	£10.50	£10.50
	(ii) Price per Copy (Black & White)		
	A4 - per sheet.	£0.50	£0.50
	A3 - per sheet	£0.75	£0.75
	A2 - per sheet	£1.50	£1.50
	A1 - per sheet	£6.00	£6.00
	A0 - per sheet	£10.00	£10.00
	(iii) Price per Copy (Colour)		
	A4 - per sheet.	New charge	£1.00
	A3 - per sheet	New charge	£1.50
	A2 - per sheet	New charge	£3.00
	A1 - per sheet	New charge	£12.00
	A0 - per sheet	New charge	£20.00
	(iv) Price Per Disc - cd-r	£50.00	£50.00
	- dvd-r	£60.00	£60.00
	Assistance from Council Staff to extract. Interpret or describe material	£94.00	£94.00
	(iv) Flat rate to be added for access to OS data	£13.00	£13.00
3.	Copies of weekly list of planning applications to non public authority applicants for one year, payable in advance	£300.00	£300.00
4.	Section 106, Town & Country Planning Act 1990		
	(i) Charges to developers for the preparation of agreements under the above legislation relating to the adoption of open space, together with any necessary supervision		
	Legal & Supervision Costs	A fee to be agreed as appropriate	A fee to be agreed as appropriate
	(ii) Other Section 106 Agreements	As agreed with Strategic Director Policy & Resources	As agreed with Strategic Director Policy & Resources
5.	Provision of non statutory information		
	(i) Per question (Estate Agents, etc.)	£35.00	£35.00
	(ii) Per question reporting conditions compliance	£60.00	£60.00
6.	Scooter Commuter	£20.00	£21.00

BUILDING CONTROL

Schedule 1 – Plan Charge: New Dwellings

Number of House Types (Design)																						
Number of Dwellings		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	1	240																				
	2	246	336																			
	3	252	342	432																		
	4	258	348	438	528																	
	5	264	354	444	534	624																
	6	270	360	450	540	630	720															
	7	276	366	456	546	636	726	816														
	8	282	372	462	552	642	732	822	912													
	9	288	378	468	558	648	738	828	918	1008												
	10	294	384	474	564	654	744	834	924	1014	1104											
	11	300	390	480	570	660	750	840	930	1020	1100	1200										
	12	306	396	486	576	666	756	846	936	1026	1116	1206	1296									
	13	312	402	492	582	672	762	852	942	1032	1122	1212	1302	1392								
	14	318	408	498	588	678	768	858	948	1038	1128	1218	1308	1398	1488							
	15	324	414	504	594	684	774	864	954	1044	1134	1224	1314	1404	1494	1584						
	16	330	420	510	600	690	780	870	960	1050	1140	1230	1320	1410	1500	1590	1680					
	17	336	426	516	606	696	786	876	966	1056	1146	1236	1326	1416	1506	1596	1686	1776				
	18	342	432	522	612	702	792	882	972	1062	1152	1242	1332	1422	1512	1602	1692	1782	1872			
	19	348	438	528	618	708	798	888	978	1068	1158	1248	1338	1428	1518	1608	1698	1788	1878	1968		
	20	354	444	534	624	714	804	894	984	1074	1164	1254	1344	1434	1524	1614	1704	1794	1884	1974	2064	

Additional dwellings 21 and over – an additional charge of £6 per dwelling is applicable

Schedule 1 – Site Inspection Charge: New Dwellings

No. of Dwellings	Detached Dwelling Houses	Semi-Detached Dwelling Houses	Terraced/Town Houses or Flats
1	390	-	-
2	648	540	-
3	888	-	750
4	1110	906	904
5	1314	-	1040
6	1500	1236	1158
7	1668	-	1258
8	1818	1530	1358
9	1950	-	1458
10	2064	1788	1558
11	2178	-	1658
12	2292	2010	1758
13	2406	-	1858
14	2520	2214	1958
15	2634	-	2058
16	2748	2418	2158
17	2862	-	2258
18	2976	2622	2358
19	3090	-	2458
20	3204	2826	2558
21 and over	Additional £114 per Dwelling	Additional £102 per dwelling	Additional £100 per dwelling

Schedule 2 – Domestic Extensions and Alterations

Category:	Full Plans		Building Notice Charge	Regularisation Charge
	Plan Charge	Inspection Charge		
Extensions to Dwellings: To include: Basements, Ground Floor Single Storey, Two Storey and First Floor				
1. Extension less than 10m ²	150	125	360	410
2. Extension between 10m ² and 40m ²	150	270	534	584
3. Extension between 40m ² and 100m ²	150	425	720	770
Loft Conversions:				
4. Loft conversion no dormer	150	250	450	590
5. Loft Conversion with dormer	150	275	475	620
Detached / Attached Garages				
6. All garages less than 60m ²	150	125	300	410
Garage Conversions				
7. Alterations to garage to form a habitable room	100	100	210	302
Detached habitable building: Not a single Dwelling				
8. Detached habitable building up to 100m ²	150	425	600	770
Other Domestic Work and Alterations				
9. Structural and internal alterations with a commercial value less than £2000	125	N/A	135	192
10. Structural and internal alterations with a commercial value between £2001 and £5000	200	N/A	210	302
11. Structural and internal alterations with a commercial value between £5001 and £10000	125	125	260	362
12. Structural and internal alterations with a commercial value between £10001 and £20000	125	175	310	422
13. Replacement windows/doors up to 10 openings	80	N/A	80	96
14. Replacement windows/doors 11 or more openings	165	N/A	165	198
15. Installation of a heat producing appliance	175	N/A	175	210
16. Underpinning of existing foundations with a commercial value of less than £5000	225	N/A	225	270
17. Underpinning of existing foundations with a commercial value of less more £5000	275	N/A	275	330
18. Renovation of a thermal element including existing roof, wall or floor	175	N/A	175	235
19. Replacement of existing roof covering	175	N/A	175	235
20. All electrical work carried out by a person not Part P registered	125	N/A	125	150
21. All electrical work carried out where no acceptable BS7671 test certificate is given	275	N/A	275	330
22. Installation of cavity wall insulation under the Competent Persons Scheme	12.5	N/A	12.5	15

Differential Matrix for Residential Work

When a single application involves work to be undertaken at the same time as an extension/loft conversion to the dwelling then a reduction as per below table can be applied to the estimated cost of alteration work:

	Circumstance attracting a reduction	Reduction in Building Control Charge shown in Schedule 2 when that work is being carried out at the same time that any work shown in Category 1 through to 5 in Schedule 2 is being undertaken
1	Installation or replacement of windows and or doors in a dwelling house (under 10 units)	50% of Full Plans/Building Notice Charge dependent on which application is submitted
2	Where the work comes within the scope of Schedule 2 and the estimated cost of the building work is less than £10000	50% of Full Plans/Building Notice Charge dependent on which application is submitted

Other Additional Building Regulation Charges:

1. Demolition Application Charge
2. Dangerous Structures Call-out Charges

2013/14
150.00

£80 for the first 2 hours, £50 for every additional hour or part thereof

ADULT SOCIAL CARE

	2012/13	2013/14
<u>Residential Care</u>		
Residential Care for Older People in Independent Council Homes (per week)	365.06	368.71
Dementia Residential Care for Older People (per week)	430.41	434.71
Nursing Care for Older People in Independent Council homes (per week)	390.08	393.98
Nursing EMI care for Older People in Independent Council homes (per week)	448.6	453.09
Adults with Learning Disability Receiving Respite services (per week)	524.55	529.8
Adults in Family Placements (per week)	384.49	388.33
<u>Meals in the Community</u>		
Family Placement Breakfast	1.79	1.83
Family Placement Lunch	2.22	2.26
Family Placement Tea	2.07	2.11
Meals - Delivered to People in Their Own Homes	3.10	3.20
Meals - Tea Time Pack Delivered to People in Their Own Homes	2.10	2.20
<u>Meals – Day Centre Users</u>		
Cooked Meal	2.33	3.20
<u>Maximum Charges for Community Based Care</u>		
Domiciliary Care (per hour)	11.35	11.46
Day Care (per session)	14.86	15.16
Family Placement (per session)	14.86	15.16
Dorset Gardens Support Charge (per week)	10.40	10.61
Key Safe	31.95	32.59
Night Care Service (per week)	25.60	26.15
Transport (per journey)	1.09	1.31
<u>Charges Community Based Services</u>		
Pitch Charges (weekly) - Riverview Gypsy Site - 21 pitches @	52.50	53.55
Pitch Charges (weekly) - Riverview Gypsy Site - 1 pitch @	61.26	62.49
Water & Sewerage (weekly) - Riverview Gypsy Site	13.10	11.05
Pitch Charges (daily) - Travellers Site	11.62	11.85
<u>Charges to Other Local Authorities</u>		
Older People in Residential Intermediate Care (per week)	604.75	616.85
Adults in Supported Accommodation (per week)	524.55	535.04
Day Care - Older People (per session)	42.24	43.08
Day Care - Adults with Learning Disability (per session)	62.74	63.99
Day Care - Adults with Physical/Sensory Disability (per session)	87.92	89.68
<u>Appointee/Receivership Charges</u>		
For Council to Act as DWP Benefits Appointee	100% of Interest earned	100% of Interest earned
Securing Property	84.03	85.71
Continuous Monitoring of Property (when property holder is unable - cost per hour)	22.40	22.85
Storage of Wills (annual cost)	16.81	17.15
Property Searches, Meter Readings etc (cost per hour)	22.40	22.85
Appointeeship & Deputyship Service (per week)	New Charge	5.00
Duchy of Lancaster Referrals (where people have died intestate)	Actual cost	Actual cost
Applications to the Court of Protection	Actual cost	Actual cost
COMMUNITY WARDENS/LIFELINE CHARGES		
<u>Single Occupancy – per person charge</u>		
Level 1	5.64	5.49
Level 2	6.75	7.05
Level 3	9.00	11.30
Intermediate care, short term assessment and monitoring, including assistive technology	Non chargeable	Non chargeable
<u>Dual Occupancy – per person charge</u>		
Level 1	2.82	4.67
Level 2	3.38	5.45
Level 3	4.50	7.57
<u>Multiple Occupancy (3 people all receiving service) per person charge</u>		
Level 1	1.88	4.40
Level 2	2.25	4.90
Level 3	3.00	6.34

<u>Multiple Occupancy (4 people all receiving service) per person charge</u>	2012/13	2013/14
Level 1	1.41	4.26
Level 2	1.69	4.65
Level 3	2.25	5.71

CARE PROVIDERS & SERVICE USERS

Payments for Direct Payments

Standard Rate - Personal Assistant (hourly rate)	9.54	9.64
Standard Rate - Agency (hourly rate)	11.13	11.24
Complex Rate - Personal Assistant (hourly rate)	11.59	11.71
Complex Rate - Agency (hourly rate)	11.59	11.71

Payments for Adult Family Placements

Family Placement (per week)	384.49	388.33
Family Placement (per 6 hour session) 1 person	32.95	33.28
Family Placement (per 3 hour session) 1 person	16.48	16.64
Family Placement (per 6 hour session) 2 people	54.93	55.48
Family Placement (per 3 hour session) 2 people	27.47	27.74
Family Placement (per 6 hour session) 3 people	65.90	66.56
Family Placement (per 3 hour session) 3 people	32.95	33.28
Family Placement (night care per night)	54.93	55.48

OPEN SPACES

Allotments

Allotment Plot**	80.00	80.00
Allotment Plot Half (up to 125m2)**	40.00	40.00

Cemeteries and Crematorium Charges

Purchase of Exclusive Right of Burial (50 year lease):		
Three interments	790.00	815.00
One or two interments	700.00	725.00
Cremated remains grave	400.00	415.00
Interment Fees (Mon to Thurs 10am to 3pm and Fri 10am to 2pm):		
1 interment - adult	605.00	625.00
2 interments - adult	700.00	725.00
3 interments - adult	800.00	825.00
1 interment – child (1 month-16 years)	300.00	300.00
2 interments – child (1 month-16 years)	330.00	330.00
3 interments - child (1 month-16 years)	410.00	410.00
Stillborn child or child not exceeding 12 months	Nil	Nil
Burial of cremated remains	150.00	155.00
Additional fee after above times	110.00	115.00
Indemnity fee	60.00	65.00
Use of Crematorium Chapel for funeral service	80.00	100.00
Transfer of Ownership of Exclusive Right of Burial	60.00	65.00
Civil Funeral Celebrant	185.00	190.00
Grave search – up to 10 names	25.00	30.00
Memorials:		
New Headstone	160.00	165.00
Additional Inscription	30.00	32.00
Vase/tablet/book – not exceeding 12" x 12" x 12"	40.00	42.00
Vase/tablet/book – up to 18" x 12" x 12"	60.00	62.00
Vase/tablet/book – over 18" up to 30" x 12" x 12"	75.00	78.00
Inscription to Baby Headstone in Baby Garden	50.00	55.00
Memorial Benches (10 year lease):		
5ft hardwood bench, with engraved plaque	710.00	710.00
Renewal of 10 year lease (new bench/plaque)	560.00	580.00
Granite bench – Four Seasons Garden only	1,250.00	1290.00
Renewal of 10 year lease (existing bench)	510.00	525.00
Crematorium Charges (Mon to Thurs 9am to 3.30pm and Fri 9am to 2pm):		
Cremation charge – adult	550.00	575.00
Cremation charge – child (1 year-16 years)	270.00	275.00
Cremation charge – child under 1 year	50.00	55.00
Cremation charge – after anatomical examination	300.00	310.00
Scattering of remains (cremation at Widnes Crematorium) – Monday to Friday		
	40.00	45.00
Scattering of remains (cremation elsewhere) – Monday to Friday n/a		
	140.00	85.00

	2012/13	2013/14
Scattering of remains (no attendance) when cremation has taken place at another crematorium - Monday to Friday	80.00	85.00
Casket – wooden	65.00	65.00
Aluminium	40.00	40.00
Small wooden (child)	30.00	30.00
Token box	20.00	20.00
Storage of cremated remains after one calendar month from date of cremation	60.00	65.00
Postage of cremated remains (by secure carrier)	On application	On application
Certified Extract from the Cremation Register	40.00	45.00
Civil Funeral Celebrant	185.00	200.00
Plaques (10 year lease):		
Bronze plaque	210.00	220.00
Renewal for further 10 years	100.00	105.00
Granite plaque on Planter – Four Seasons/ Runcorn Cemetery Sundial	360.00	370.00
Renewal for further 10 years	150.00	155.00
Book of Remembrance:		
2 line entry	88.00	91.00
3 line entry	114.00	118.00
4 line entry	140.00	145.00
5 line entry	166.00	172.00
6 line entry	193.00	199.00
7 line entry	220.00	226.00
8 line entry	247.00	253.00
Flower designs	75.00	78.00
Other designs	85.00	88.00
Extra line to existing entry	44.00	45.00
Slate Tablets per letter	3.60	3.75
Memorial Cards:		
2 line entry	36.00	37.00
3 line entry	47.00	49.00
4 line entry	59.00	61.00
5 line entry	71.00	73.00
6 line entry	83.00	85.00
7 line entry	95.00	97.00
8 line entry	106.00	109.00
Flower designs	75.00	78.00
Other designs	85.00	88.00
Sanctum Vaults:		
10 year lease *to include casket from 2013/14	460.00	540.00
Renewal for further 10 years	230.00	240.00
20 year lease *to include casket from 2013/14	660.00	745.00
Renewal for further 20 years	330.00	340.00
Placing 2nd casket of remains – Monday to Friday only	50.00	55.00
Lettering (per letter)	3.60	3.70
Small design	67.00	70.00
Large design	90.00	95.00
Photo tile (portrait – 1 person)	130.00	130.00
Photo tile (landscape – 2 persons)	170.00	170.00
<u>Outdoor Facility Charges</u>		
Summer Games:		
Bowling Green Hire (Alternate weeks)	Free	Free
Summer Rugby Adult	350.00	360.00
Summer Rugby Juniors*	200.00	205.00
Winter Games:		
Adult B/B Pitch Hire (Alternate weeks)	500.00	510.00
Adult Casual Hire	120.00	130.00
Junior B/B Pitch Hire* (Alternate weeks)	275.00	300.00
Mini Soccer B/B Hire*	200.00	225.00
Junior Casual Hire	60.00	65.00
Adult Baseball Field (Annual)	1,500.00	1540.00
Junior Baseball Field* (Annual)	750.00	770.00
Exhibition Unit Day Hire:		
In-house Service	400.00	450.00
Private Hire	600.00	650.00
Event Equipment Hire (per day):		
Pop Up Gazebo (3m x 3m)	100.00	150.00
Walkie Talkies	200.00	300.00
PA (Speakers, Amp, CD Player, Microphone)	300.00	400.00

	2012/13	2013/14
Bandstand Hire (by written request only)	100.00	150.00
SJB Bridge Zip Wire Hire (1 hire day per year)	No Charge	1000.00
Fair and Circus Park Hire 6000 m2:		
Non Trading Days (per day)	150.00	150.00
Trading Days (per day)	300.00	325.00
Fair and Circus Park Hire 3000 m2:		
Non Trading Days (per day)	100.00	100.00
Trading Days (per day)	200.00	250.00

ENVIRONMENTAL HEALTH SERVICES

Environmental Information

Basis for Charging - where information exists in format requested:

Admin Charge - inclusive of copying of first sheet.	10.40	10.61
A4 –per subsequent sheet.	0.46	0.47
A3 - per subsequent sheet	0.71	0.72
A2 –per subsequent sheet	1.43	1.46
A1 - per subsequent sheet	5.87	5.99

Basis for Charging - where assistance required from Council staff to extract, interpret, or describe material (hourly rates – minimum half hour):

Manager	108.12	110.28
Professional Staff	90.78	92.60
Admin. Support	54.57	55.66
Typing Fees (hourly rate)	49.98	50.98
Postage	At cost	At cost

Environmental Protection Act

List of authorised part "B" Processes	40.80	41.62
List of authorised part "A" Processes	41.82	42.66
Copy of Application for Authorisation from file (per document)	25.50	26.01
Supply hardcopy air quality review and assessment to commercial undertakings	25.50	26.01
Assistance from Council Staff to extract, Interpret or describe above material	27.54	28.09
One month's data from pollution monitoring station	346.80	353.74
Three months data from pollution monitoring station	945.54	964.45
Six months data from pollution monitoring station	1,353.54	1,380.61
Supplying a copy of consultant's report	41.82	42.66

Condemned Food Certificates

Charges under £5 waived (maximum certificate charge £220.00)	5% of value	5% of value
Fee charged increased by cost of fees paid out for specialised disposal of food.	At cost	At cost

Certification of Food Products for Export

Certificates requiring signature	58.14	59.30
Other documents requiring stamp	6.89	7.03

Kennelling of Dogs

Reclaiming of Stray Dogs (as agreed with Strategic Director Communities)	On application	On application
Collection of Dogs from repossessed premises	75.99	77.51
Transportation of non-seized animals i.e. dogs/cats to kennels or other premises	75.99	77.51

EPA Authorisation

Application	Statutory fee	Statutory fee
Renewal	Statutory fee	Statutory fee

Disclosure of Information (plus photocopying charge 50p per sheet)

Information obtained under the Health and Safety at Work Act 1974 etc.	129.03	131.61
Voluntary Disclosure of Information	108.63	110.80

Acupuncture, Tattooing, Ear Piercing and Electrolysis

Establishments

Registration fee	99.96	101.96
Additional Individual Operator Registration	31.62	32.25
Border Agency Accommodation Inspections	70.83	72.25
Return of Seized Sound Equipment (Noise Act 1996)	125.00	127.50

Pest Control Charges

Commercial Charge (per hour)	94.40	96.29
Domestic Charges:		
Wasps	45.50	46.41
Ants	50.40	51.41
Fleas	50.40	51.41

COMMUNITY CENTRES	2012/13	2013/14
<u>Community Groups:</u>		
Room Hire – Hall (per hour)	7.75	7.90
Room Hire – Small Room (per hour)	2.80	2.85
Room Hire – Large Room (per hour)	4.35	4.45
Room Hire – Stage (per hour)	2.80	2.85
Room Hire – Kitchen (per hour)	2.20	2.25
Room Hire – Cafeteria (per hour)	4.35	4.45
Block Booking Discount	0.05	0.05
<u>Private and Commercial Groups:</u>		
Monday to Friday (as per Community Group Charges plus 15%)	Above +15%	Above +15%
Weekends (as per Community Group Charges Plus 50%)	Above +50%	Above +50%
Performing Rights (of total charge)	0.05	0.05
Sportshall at Upton Community Centre (Adults)	29.00	30.00
Sportshall at Upton Community Centre (Juniors)	14.50	20.00
LEISURE SERVICES		
Halton Leisure Card	4.00	4.00
<u>Swimming</u>		
Adult	3.20	3.30
Junior	1.70	1.80
HLC	1.90	2.00
JN Lessons(10 lessons)	36.50	38.00
SN Lessons(10 lessons)	38.00	39.50
<u>Sportshall</u>		
Adult	3.60	3.60
Junior	1.80	1.80
HLC	2.15	2.15
<u>Sportshall Block Bookings</u>		
Half Hall BB Hire	26.50	27.25
Adult admit fee	2.10	2.10
Junior admit fee	1.05	1.10
HLC admit fee	1.25	1.30
Squash (40 min)	3.30	3.40
Junior Squash	1.65	1.70
Casual Gym/Aerobics	4.80	4.80
Junior Fitness	2.40	2.40
Health Suite	5.80	5.90
Creche per hour.	1.40	1.50
Table Tennis	2.30	2.40
Junior Table Tennis	1.15	1.20
<u>Spectator</u>		
Adult	0.50	0.50
Junior	0.25	0.25
HLC	0.30	0.25
<u>Special Events – Kingsway Leisure Centre</u>		
Half Hall Booking	40.00	40.00
Full Hall Booking	80.00	80.00
Gymnasium	31.00	31.00
Creche	24.00	24.00
Swimming Pool	59.00	60.00
Small Pool	44.00	45.00
Studio 1& 2	29.00	30.00
<u>Runcorn Swimming Pool</u>	49.00	50.00
<u>Brookvale Recreation Centre</u>		
Swimming Pool	53.00	54.00
Sportshall Adult	66.50	66.50
Sportshall Junior	38.00	38.00
Half Hall Booking - Adult	34.00	34.00
Half Hall booking - Junior	19.00	19.00
Gymnasium - Adult	28.00	29.00
Gymnasium - Junior	19.00	19.50
Studio	24.50	25.00
<u>ATP</u>		
Adult Casual	37.00	38.00
Junior Casual	18.50	19.00
Block Booking – Adult	32.50	33.00
Block Booking – Junior	16.25	16.50
Hockey Match - Adult	48.00	48.00

<u>Halton Athletics Academy</u>	2012/13	2013/14
Track use per person, per 2 hour session	4.00	To be agreed with Wade Deacon Academy
Club hire with floodlights (including changing)	50.00	To be agreed with Wade Deacon Academy
Club hire without floodlights (including changing)	34.60	To be agreed with Wade Deacon Academy
Athletics meetings (per hour with floodlights):		To be agreed with Wade Deacon Academy
Up to 200 people	62.40	To be agreed with Wade Deacon Academy
Over 200 people	72.60	To be agreed with Wade Deacon Academy
Athletics meetings (per hour without floodlights):		To be agreed with Wade Deacon Academy
Up to 200 people	43.40	To be agreed with Wade Deacon Academy
Over 200 people	54.00	To be agreed with Wade Deacon Academy
Additional toilet hire (per toilet per day)	82.50	To be agreed with Wade Deacon Academy

LIBRARY SERVICES

Loan Charges

Talking Books (3 weeks)	1.20	1.20
Talking Books - Leisure Card Holders (3 weeks)	0.60	0.70
Compact Discs (per week) no longer applicable	1.00	
Compact Discs - Leisure Card Holders (per week) no longer applicable	0.50	
DVDs (per week)	2.70	2.00
DVDs - Leisure Card Holders (per week)	1.35	1.00
Learning for Life Collection – Non book Items (3 weeks)	1.20	1.20
Learning for Life Collection – Non book Items – Leisure Card Holders	Free	Free

Fines on Overdue Items

Books, Talking Books, CDs, and Learning for Life Collection:		
Adult's Tickets (£2.00 maximum fine) (per day)	0.15	0.15
Children's Tickets	No charge	No charge
Young Person's Tickets	No charge	No charge
Leisure Card Holder (£2.00 maximum fine) (per day)	0.05	0.05
DVDs	0.50	0.50
DVDs – Leisure Card Holders (£8.00 maximum fine) (per day)	0.30	0.20
Additional Administrative Charge for Overdue Reminders	0.30	0.30

Reservation Fees

Items in Stock	No charge	No charge
Items Bought Into Stock	1.80	2.00
Items Bought Into Stock – Leisure Card Holders	1.00	1.00
Items Obtained From Other Libraries or British Library	7.00	8.00
Items Obtained From Other Libraries or British Library – Leisure Card Holders	4.00	5.00

Personal Computer Bookings

Printing (per page) – Black and White	0.10	0.15
Printing (per page) – Colour	0.20	0.25
Printing (per page) – Black and White – Leisure Card Holders	0.05	0.10
Printing (per page) – Colour – Leisure Card Holders	0.10	0.15

Photocopies

A4 (per sheet)	0.10	0.15
A3 (per sheet)	0.20	0.25

Fax

Per Sheet Received	0.50	0.50
To UK – First Sheet	1.00	1.00
To UK – Subsequent Sheets	0.25	0.25
To Europe – First Sheet	2.00	2.00
To Europe – Subsequent Sheets	0.50	0.50
To Outside Europe – First Sheet	3.00	3.00
To Outside Europe – Subsequent Sheets	1.00	1.00

	2012/13	2013/14
Lost Tickets		
Adults	1.50	1.50
Children and Leisure Card Holders	0.75	0.75
Microfilm / Microfiche Copies	0.20	0.20
Room Hire		
Community Groups – Meeting Room 2 (per hour)	8.50	8.75
Community Groups – Meeting Room 3 (per hour)	8.50	8.75
Community Groups – Meeting Room 2 & 3 (per hour)	17.00	17.5
Community Groups – Meeting Room 4 (per hour)	4.00	4.25
Community Groups – Meeting Room 5 – ICT Suite (per hour)	8.50	8.75
Community Groups – Meeting Room 6 (per hour)	6.50	6.75
Community Groups – Meeting Room 7 (per hour)	5.00	5.25
Block Bookings Discount (10 or more)	0.15	0.15
Training Kitchen / Laptops (per session)	3.00	3.00
Private Groups (in addition to above charges)	0.25	0.25
Commercial Groups (in addition to above charges)	0.50	0.50
 WASTE MANAGEMENT		
Charge for a new or replacement wheeled bin	20.00	25.00
Charge for the collection of bulky household items (for up to 3 items with additional items £5.00 each).	15.00	20.00
 STADIUM		
Room Hire		
Bridge Suite	360.00	375.00
Karalius Suite	180.00	190.00
Single Box	40.00	45.00
Double Box	100.00	110.00
Triple Box	150.00	160.00
 Pitch Hire		
7-Aside - Peak	70.00	70.00
7-Aside - Off Peak	50.00	50.00
5-Aside - Peak	40.00	50.00
5-Aside - Off Peak	35.00	50.00

APPENDIX 2

THE BRINDLEY (2013/14 & 2014/15)	2013/14	2014/15
<u>The Theatre</u>		
Commercial Hirers (1 performance or up to 8 hours):		
Monday to Thursday	1,070.00	1,150.00
Friday and Saturday	1,185.00	1,260.00
Sunday and Bank Holidays	1,300.00	1,380.00
Community Hirers (1 performance or up to 8 hours):		
Monday to Thursday	685.00	725.00
Friday and Saturday	775.00	820.00
Sunday and Bank Holidays	885.00	930.00
Rehearsal Performance (Monday to Thursday)	300.00	315.00
Rehearsal Performance (Friday and Saturday)	350.00	370.00
Rehearsal Performance (Sunday and Bank Holidays)	400.00	420.00
<u>The Studio</u>		
Per 8 hour performance with technical support:		
Monday to Thursday	345.00	365.00
Friday and Saturday	400.00	425.00
Sunday and Bank Holidays	465.00	490.00
Per 4 hour rehearsal with technical support:		
Monday to Thursday	200.00	210.00
Friday and Saturday	225.00	240.00
Sunday and Bank Holidays	255.00	270.00
Per 2 hour hire without technical support:		
Monday to Thursday	65.00	70.00
Friday and Saturday	90.00	95.00
Sunday and Bank Holidays	120.00	130.00
Per 4 hours dressing room facility:		
Monday to Thursday	125.00	130.00
Friday and Saturday	175.00	185.00
Sunday and Bank Holidays	235.00	245.00
Per 8 hours dressing room facility:		
Monday to Thursday	245.00	260.00
Friday and Saturday	345.00	360.00
Sunday and Bank Holidays	465.00	480.00
Per 12 hour dressing room facility:		
Monday to Thursday	345.00	360.00
Friday and Saturday	400.00	420.00
Sunday and Bank Holidays	465.00	490.00
Additional Charges		
Inclusion within the Brindley season Brochure	115.00	125.00
Inclusion in the Brindley's Monthly Newspaper	57.00	60.00
Brindley to manage ticket sales (per ticket)	0.35	0.40
Programme/Merchandise sales by hire company	0.10	0.10
Programme/Merchandise sales by Brindley staff	0.20	0.20
Admin charge for orders made on behalf of hirer	0.10	0.10
Additional technicians (per hour)	14.50	15.00
Pre rig (sound, lighting or stage) (Monday to Friday)	310.00	325.00
Pre rig (sound, lighting or stage) (Saturday, Sunday or Bank Holidays)	350.00	370.00
Use of the orchestra pit	135.00	140.00
Smoke Machine (day)	16.50	16.50
Smoke Machine (week)	33.00	33.00
Haze Machine (day)	16.50	16.50
Haze Machine (week)	33.00	33.00
Radio Mics (each)	28.00	28.00
Radio Mics (weekly)	84.00	84.00
1400 Lumen Projector – Studio (day)	33.00	33.00
1400 Lumen Projector – Studio (week)	105.00	105.00
5000 Lumen Projector – Theatre (day)	102.00	105.00
5000 Lumen Projector – Theatre (week)	325.00	335.00
Film Screen – Studio (day)	22.00	22.00
Film Screen – Studio (week)	65.00	65.00
Cinema projector & Screen	163.00	170.00
Media Package – projector, dvd, cd & laptop (day)	50.00	50.00
Media Package – projector, dvd, cd & laptop (week)	150.00	150.00
Harlequin Dance Floor (day)	65.00	65.00
Harlequin Dance Floor (week)	195.00	200.00
Steinway Grand Piano – (Theatre only) (day)	115.00	240.00
Steinway Grand Piano – (Theatre only) (week)	340.00	480.00
Steinway Grand Piano tune (Theatre only) Monday to Friday	115.00	110.00
Steinway Grand Piano tune (Theatre only) Saturday and Sunday	145.00	140.00

	2013/14	2014/15
Touring PA – without technical support (day)	36.00	36.00
Touring PA – without technical support (week)	108.00	108.00
Touring Lights – without technical support (day)	46.00	46.00
Touring Lights – without technical support (week)	139.00	139.00
Additional Front of House Stewards (per hour)	14.50	15
Post show bar (waived if bar sales over £130)	45.00	45.00
Catering	On application	on application